

Contact Tracing Sign-In Sheet

TO BE FILLED OUT BY STAFF - DO NOT SHARE PENS

Program Information

| | | |
|---------------------------------|--------------------|-------|
| Location: Centennial CRC | Date (yyyy-mm-dd): | Time: |
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Participant/Facility User and Staff Information
 (Collect First Names ONLY and a Phone Number and/or Email Address. Must individually record the name and contact information of every individual who enters the facility.)

| First Name | Telephone Number OR Email Address | If Individual is accompanying a child, list the child's first name | Time Person Entered the Facility/ Program | What Program/ Permit are they attending? (E.g. Lane Swim, ARC, Dance, Drop-in Basketball). If it is a staff member – write Staff and Position | Yes or no to questions on signage |
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Parks, Forestry and Recreation collects personal information on this form under the legal authority of the Emergency Management and Civil Protection Act, RSO 1990, Chapter E.9, section 7.0.2, City of Toronto Act, 2006, SO 2006, Chapter 11, Schedule A, section 136(c), the Toronto Municipal Code, Chapter 59, Emergency Management, Article 6, Delegation of Authority to Mayor and the City of Toronto By-laws: 1654-2012 and 415-2020. The information is used for the purposes of Toronto Public Health Contact Tracing, to provide safe and healthy environment at Parks, Forestry and Recreation programs and for further communication, if required. Information will only be shared with Toronto Public Health when requested. Questions about this collection can be directed to Director Community Recreation, Parks Forestry and Recreation, City Hall, 4th Floor, West Tower, 100 Queen Street West, Toronto, Ontario M5N 2N2 or by telephone at 416-395-7992.

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